

**DENNIS-YARMOUTH REGIONAL SCHOOL DISTRICT**  
**Minutes of a School Committee Workshop**  
Monday, July 12, 2021

**APPROVED**

7-19-21

A Dennis-Yarmouth Regional School Committee workshop was held on Monday, July 12, 2021, at the Dennis-Yarmouth Regional High School Library in South Yarmouth, Massachusetts.

Members Present: Jeni Landers, Chairperson; Joseph Tierney, Vice Chairperson; Phillip Morris, Treasurer; Jennifer Rose, Secretary; Joe Glynn; Tomas Tolentino; and Marilyn Bemis.

Others Present: Carol Woodbury, Superintendent of Schools; Maria Lopes, Assistant Superintendent of Student Services and Instruction; Eileen Whalen, Recording Secretary to the School Committee; Glenn Koocher, Executive Director, Massachusetts Association of School Committees.

At 5:38 p.m., Jeni Landers, Chairperson, called the workshop meeting to order.

**Massachusetts Association of School Committees Workshop**  
**Mr. Glen Koocher, Executive Director**

Mr. Koocher, Executive Director of the Massachusetts Association of School Committees, gave a presentation to the members of the committee. Among the topics covered were Protocols and Best Practices for Effective School Committee Meetings; Evolving Issues in School Governance; and Communicating as an Effective School Committee Member. Also discussed was the question of when is it policy and when is it administration; superintendent evaluations; being respectful and collegial. Mr. Koocher also advised that once something is said you lose control of it. Dissent and disagreement are vital. A question and answer session followed the presentation. Topics covered were privacy rights; ethics; there should be no expectation of privacy. There are challenges to being a member of a regional school committee; it is the member's fiduciary obligation to the school district.

**Reports**

**Building Committee Report – Joseph Tierney**

Mr. Tierney said that things are moving along. The superintendent added that the Thursday morning status meetings are very helpful. A short discussion regarding turf fields followed.

**Reallocation of Bid Savings**

Joseph Tierney moved that the School Committee vote to reallocate the district's share of the bid savings to the project contingency accounts as per the DYIMS School Building Committee vote of June 10, 2021. Phil Morris seconded. Chair Landers called for a roll call vote, the motion passes unanimously 7-0.

Tomas Tolentino	yes
Phil Morris	yes
Jennifer Rose	yes
Joe Glynn	yes
Joseph Tierney	yes
Marilyn Bemis	yes
Jeni Landers	yes

Appoint Assistant Superintendent David Flynn to the DYIMS Building Committee

On a motion by Joseph Tierney, seconded by Phil Morris, and carried unanimously 7-0 it was

VOTED: To appoint Mr. David Flynn, Assistant Superintendent for Finance and Operations, to the Dennis-Yarmouth Intermediate Middle School Building Committee.

**Superintendent's Report – Carol Woodbury**

Request for Quotations for Boiler Water Treatment

On a motion by Phil Morris, seconded by Joseph Tierney, and carried unanimously 7-0 it was

VOTED: That the School Committee award a contract to The Metro Group, Inc., to provide boiler water treatment for a period from July 1, 2021 (FY22) through June 30, 2024 (FY24) with two one year options (FY25, FY26), as per our specifications and The Metro Group, Inc. bid response of June 11, 2021.

Request for Proposal Asbestos Abatement Project

Dennis-Yarmouth Regional High School IT Server Room

On a motion by Tomas Tolentino, seconded by Phil Morris, and carried unanimously 7-0 it was

VOTED: That the School Committee award a contract to Allied Environmental LLC, to provide asbestos abatement for the Dennis-Yarmouth Regional High School IT Server Room, as per our specifications and Allied Environmental LLC bid response of June 2, 2021.

Request for Proposal for Generator Maintenance and Service

On a motion by Marilyn Bemis, seconded by Joe Glynn and carried unanimously 7-0 it was

VOTED: That the School Committee award a contract to FM Generator, Inc. of Canton, MA to provide generator maintenance and service, as per our specifications and FM Generator, Inc. bid response of June 23, 2021.

Invitation to Bid Custodial Supplies

On a motion by Phil Morris, seconded by Joe Glynn and carried unanimously 7-0 it was

VOTED: That the School Committee award a contract to Cape Cod Paper Co. Inc. to provide custodial supplies from July 1, 2021 (FY22) through June 30, 2022 (FY23) as per our specifications and Cape Cod Paper Co., Inc. bid response of June 29, 2021.

Request for Quotations for Pest Control Program

On a motion by Joe Glynn, seconded by Marilyn Bemis and carried unanimously 7-0 it was

VOTED: That the School Committee award a contract to Waltham Pest Services to provide a pest control program for a period from July 1, 2021 (FY22) through June 30, 2024 (FY24) with two one year options (FY25, FY26) as per our specifications and Waltham Pest Services bid response of June 28, 2021.

**School Committee Business**

Consent Agenda:

On a motion by Joseph Tierney, seconded by Phil Morris, and carried 7-0, it was

VOTED: To approve the following items as presented in the Consent Agenda:

Donations

Move to accept a donation of 2517 books to Marguerite E. Small Elementary School from Cookie Stewart.  
Move to accept a donation of \$1000 from The Friday Club to Dennis-Yarmouth Regional High School for students having difficulty paying for participation in any sporting program.  
Move to accept a donation of approximately 100 three-ring binders from Matthew Elliott, IFAW, to the Dennis-Yarmouth Regional School District.  
Move to change the name and specifications of the Alton "Skip" Krueger Memorial Scholarship per Mr. Stephen Anderson's request outlined in the June 16 memo included in the packet.  
Move to accept \$2920.92 from the Stop & Shop A+ Rewards Program to the Ezra H. Baker Innovation School.

#### Surplus

Move to declare as surplus 5 ELMO HP L3550H projectors at the Dennis-Yarmouth Regional High School Art Department.

Move to declare as surplus a Delecto height and weight scale at the Station Avenue Elementary School clinic.

Move to declare as surplus out of date curriculum materials, broken furniture, including student desks, and unsafe shelving at the Ezra H. Baker Innovation School as per Mrs. Woodbury's July 12, 2021 memo to the school committee which was distributed at the meeting.

#### Minutes

June 7, 2021

#### **Bills, Requisitions, and Payroll**

Bills, requisitions, and payroll were signed by the School Committee.

#### **Calendar**

The next school committee meeting is scheduled for Monday, July 19, 2021, at the Dennis-Yarmouth Regional High School Library.

#### **Items Distributed at the Meeting**

Protocols and Best Practices for Effective School Committee Meetings

Evolving Issues in School Governance

Communicating as an Effective School Committee Member

Class of 2021 Scholarship & Award Assembly Program

Class of 2021 Commencement Program

Cards of Appreciation to the School Committee from Dennis-Yarmouth High School Band & Music Students

Memo to the Superintendent from Principal Depin regarding surplus items

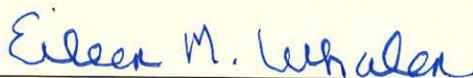
Memo to the School Committee from the Superintendent regarding surplus items at the Ezra H. Baker Innovation School

#### **Adjournment**

At 7:46 p.m., on a motion by Tomas Tolentino, seconded by Joe Glynn and carried unanimously 7-0 it was

VOTED: To adjourn the meeting.

Minutes recorded and prepared by,



Eileen M. Whalen, Assistant Secretary