

DENNIS-YARMOUTH REGIONAL SCHOOL DISTRICT

Minutes of a School Committee Meeting

Monday, September 23, 2019

APPROVED

10-7-19

A Dennis-Yarmouth Regional School Committee meeting was held on Monday, September 23, 2019, at the Station Avenue Elementary School in South Yarmouth, Massachusetts.

Members Present: Jeni Landers, Chairperson; Joseph Tierney, Vice Chairperson; Andrea St. Germain, Secretary; Brian Carey, Treasurer; James Dykeman, Jr.; and Phillip Morris.

Members Absent: Brian Sullivan

Others Present: Carol Woodbury, Superintendent of Schools; Ken Jenks, Assistant Superintendent for Administrative and Business Services; Eileen Whalen, Recording Secretary to the School Committee; Leila Maxwell, Director of STEM Instruction; Sherry Santini, Director of Instruction for Humanities and the Arts; Paul Funk, Principal, Dennis-Yarmouth Regional High School; Ann Knell, Principal, MMS Middle School; Tim Blake, Principal, NH Wixon School; Chris Flanagan, Dennis Board of Selectmen; Alicia Gapstur; Ruth Whitner.

At 6:30 p.m., Jeni Landers, Chairperson, called the meeting to order.

Reports

A. DYRSD School Committee Student Representative – Tainan Nunes

Tainan Nunes reported that the beginning of school has gone well; the sports teams have been on the winning side for the most part and that the new rules instituted by Dr. Funk have been very effective.

B. Superintendent Report – Carol Woodbury

1. The District Planning Process – Ruth Whitner

Carol Woodbury introduced Ruth Whitner to the Committee. Ms. Whitner is a retired superintendent who is working with the district's leadership team to establish the district's strategic plan. She has worked with Bridgewater-Raynham Schools and North River Schools. She referenced the handout in the packet entitled *The District Planning Process* and briefly touched on the process. The plan is a living document; not to be left on a shelf. She described the 2 meetings that have already taken place; one with the full leadership team in August where they discussed "Back to the Future" and envisioning what D-Y will look like on June 30, 2023 and how we got there from here. The full team will meet again on Friday, September 27th where they will look for common themes and create an action plan. The smaller team met on September 13th to discuss collaboration and weaknesses. There will be a total of 6 meetings ending in November; the plan will then be brought before the school committee for approval. A short question and answer session followed. Phil Morris asked how this plan will be communicated to the community; the district website, Twitter, Facebook, multiple means of communication are best. Carol Woodbury said that we want our students to be successful beyond high school. Jeni Landers asked when the district strategic plan was updated; the last plan was 2014-2019. Jeni Landers thanked Ms. Whitner for her presentation.

2. Grant Writer Proposal

Carol Woodbury related the need for a grant writer to pursue competitive grants in the district. This would be a per diem position. Ken Jenks said that many opportunities are missed without a grant writer to aggressively pursue these opportunities. After further discussion, on a motion by Brian Carey, seconded by Phillip Morris, and carried 5-1 with Joseph Tierney voting against; it was

VOTED: To create a per diem grant writer position for the school district in the amount of \$60,000 with a 70-100 day review.

C. Assistant Superintendent Report – Ken Jenks

Ken Jenks referenced the handout *Draft FY21 Budget Calendar Sept 2019* and made mention that the Yarmouth spring town meeting will be on 4/28/19; not on a Saturday. Brian Carey asked Ken to forward the budget calendar to the two town administrators.

D. School Committee Liaisons to the Boards of Selectmen – B. Carey, Dennis; J. Tierney, Yarmouth
Brian Carey, Dennis: Mr. Carey discussed the upcoming warrant articles; he has asked the Finance Committee to make their recommendation prior to town meeting rather than from the floor.
Joe Tierney, Yarmouth: No report.

School Committee Business

A. Consent Agenda:

On a motion by Phillip Morris, seconded by James Dykeman, and carried 6-0, it was

VOTED: To approve the following items as presented in the consent agenda:

Acceptance of Donations

Move to accept with gratitude a generous donation of school supplies from the Masonic Angel Foundation to the students of Ezra H. Baker Innovation School.

Move to accept with gratitude a generous donation of school supplies from the Masonic Angel Foundation to the students of the NH Wixon School.

Move to accept with gratitude a generous donation of school supplies and lunch boxes from the Masonic Angel Foundation to the students of Station Avenue Elementary School.

Move to accept with gratitude a generous donation of ten clothing orders filled by Katelynn's Closet for the students at Station Avenue Elementary School.

Move to accept with gratitude a donation of \$835.00 from multiple donors in Memory of Robert L. Beauchemin to the S.E.A.L.S. program at the Ezra H. Baker Innovation School. Mr. Carey noted that Karen Beauchemin is an Ezra Baker retiree and a big supporter of the school system. Ms. Landers made note of the upcoming Schnitzelfest event and the letter from Ms. Cashen to the Yarmouth DPW.

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B. Request for Consultation (DYEA)

The DYEA through Michelle Dunn has requested a consultation; at this point the subject matter is unknown. After a brief discussion Ms. Landers said she will establish a subcommittee on this matter and request an agenda. Jeni Landers, Phillip Morris, and James Dykeman all expressed interest in serving on the subcommittee.

Bills, Requisitions, and Payroll

Bills, requisitions, and payroll were signed by the School Committee.

Calendar

The next school committee meeting is scheduled for Monday, October 7, 2019 at 6:30 p.m. at Station Avenue Elementary School. The final fall open house will take place on Tuesday, September 24th at the high school.

Information Items

D-Y German Club Annual Schnitzelfest Flyer

Thank you to Yarmouth DPW from Sandra Cashen, Facilities Manager

Items Distributed at the Meeting
Draft FY21 Budget Calendar Sept 2019

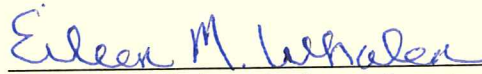
Public Comment Period
There were no comments.

Executive Session

At 7:40 p.m., on a motion by Joseph Tierney, seconded by Brian Carey and carried 6-0 by roll call vote, it was VOTED: To enter into Executive Session, not to return to Public Session, for the purpose of discussing strategy with respect to Collective Bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. (DYE, Superintendent's Contract.)

Jeni Landers	yes
Joseph Tierney	yes
Andrea St. Germain	yes
Brian Carey	yes
James Dykeman	yes
Phillip Morris	yes

Minutes recorded and prepared by,


Eileen M. Whalen, Assistant Secretary